Gajendra Arya

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National Institute of Technology, Warangal (NITW)	TS, India
B.Tech. in Electrical & Electronics Engineering	2011-2015
Silver Bells High School, Gwalior	MP, India
CBSE, 12th Class	2011
Scholars Public School, Morena	MP, India
CBSE, 10th Class	2009

> To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

Experience

Working | Business Manager – RDC Concrete India Pvt. Ltd.   Patna, India
2018

CRITICAL TASKS:

- Ensure **operational cost minimization** by optimal resource (TM, pumps etc) allocation in a Unit
- Forecast, plan and **co-ordinate supply chain operations** to ensure supply of raw materials.
- Achieve the best fit between the available skills and talent as per the requirement of the organization structure including multiskilling - **KAUSHAL.**
- Ensure that quality and service complaints are addressed and resolved timely.
- Enhance brand image by ensuring plant upkeep and upkeep of transit mixers.
- Ensure adherence of statutory and legal compliances and resolve IR issues within the Unit.
- Accuracy in forecasting
- Ensure reduction in raw material cost through procurement and mix optimization
- Manages all contracts in the Unit for smooth operation and ensure compliance with the **Tender-Committee**

COMPETENCIES:

- Strategic Vision
- Analysis and Problem Solving
- Business and Financial Acumen
- Manages Execution
- Customer Focus
- Drives change and innovation
- Leads for Performance
- Engages and Inspires
- Develops Human Capital
- Cultivates Relationships and Networks

Job | Executive Assistant to MD and CEO + Distribution Incharge – RDC Concrete India Pvt. Ltd.   Mumbai, India
2017-2018

- Organize all meetings like EXCO, ORM, Clients and Vendors with MD and CEO, also maintains the MOM.
- Prepare Reports, Presentations and do all sorts of analysis of PAN India to make out maximum profit. Continuous update on All Trackers, Reports and Presentations.
- Regular discussion and con-calls with Business Heads, Business Managers and Plant In Charges for improvement in the Business Process, Optimization, IOT, Mobile Computing.
- Conducts proper Business/Operations/Distribution training in all locations of PAN India.
- Control marketing and branding activities like Posters, Organize Events, Facebook and LinkedIn pages.
- Ensure all Distribution parameters like **Fill Degree, Trips/Day/TM, TM Utilization and Transportation Cost/Cum** to be within the Disha Budgeted Figures and provides approval.
- Implementation of RDCTRAK.COM – Which offers real-time monitoring, Time Analysis of each pour, and improve the Cycle Time using the live tracking of TM Movement through VTS Device and DRS Sensors. – Result:- lowest Transportation cost among all competitors.

Job | 2 years - Assistant Manager – Sales in ACC Limited

Delhi NCR, India
2015-2017

- 3500+ Cum (30% IHB, 30% Infra, 40% Commercial) volume per month, with an average C1/GM of 1550 Rs/Cum.
- Around 50% share in VAS and VAPS sales.
- 70% advance customers with an average collection of 1 Crore per month

Project | NITW DB sync with RFID Smart Card in Hackathon

TS, India
2014

- NITW community has been issued RFID Smart Cards to achieve a tech- savvy NITW infrastructure. This problem is an attempt in that direction to build a framework to sync between the **Database and the RFID Smart Cards**, whenever used. And then, the framework is to be used for NITW mess attendance, as a proof of concept

Project | Energy Audit (Power Consumption and Distribution) NITW

TS, India
Aug-Dec 2014

- This project is done by me under the guidance of HOD of EEE to minimize the college's **Power consumption and Annual Energy Bill.**

Training | Trainee at Diesel Locomotive Works (DLW) Varanasi

UP, India
May-June 2013

- I have gone through the various process carried out in manufacturing of Diesel Engines like, Main Receiving Sub-Station, Maintenance Service Shop, Loco Framing Shop, Loco Assembly Shop, Loco Testing Shop. It is the **India's largest manufacturer diesel locomotives**.

Training | Trainee at National Thermal Power Corporation (NTPC) Vindhyachal

MP, India
June-July 2013

- Done with full training in Power Generation and Distribution (less transmission)
- It is one of the **largest power developing Thermal Power plant** among all over INDIA, generating 4260 MW.

Project | DTMF Based Car with Automatic Controlled Lights

TS, India
2012

- I made a Car which is **controlled by the Mobile** from any part of the world having an automatic Headlight system.

Microsoft App Development | Won Code.Fun.Do event by Microsoft

TS, India
2012-15

- I was the winner of code.fun.do event organized by **Microsoft** for consecutive **two years**. I built apps for the windows store.
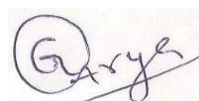
Other Projects & Certifications

- App Development | Won Code.Fun.Do event by Microsoft for consecutive 2 times.
- Organized and Delivered the Lecture in Web Designing Workshop
- Sub Core | Technozion, NIT Warangal
- Team Leader | Web & Software Development Cell (WSDC), NIT Warangal

TS India, 2013-15
TS India, 2013
TS India, 2014
TS India, 2012-15

Skills

- Software: SAP, ERP, CQC, EON, Microsoft Office, Arduino, Matlab, Photoshop.
- Programming Language: C, C++, PHP, Data Structures, HTML5, CSS3, JavaScript, MySQL
- Operating Systems: Windows, Ubuntu, Linux, Google Drives.

I hereby declare that the information given above is true and correct.

Signature:

Date: 13-03-2019   Name: Gajendra Arya